



Burbank School District 111

Board Briefs

October 27, 2021

Board of Education Meeting Summary

- Dr. Entsminger and Ms. Schmitz gave a principal's report which included a flashback of events and activities that were held the previous month and a flash forward of great things to come.
- Dr. Fleck congratulated Member Jansen on his achievement of reaching Master Board Member Level 1 status with the Illinois Association of School Boards.
- Dr. Fleck said that Kristi Mueller submitted an application for the Road to Recovery: Transforming Library Spaces Grant and that District 111 was awarded \$50,000 to update library furniture at Byrd and Maddock Schools.
- Ms. Lindemann briefly reviewed staffing across the district. She said the LGBTQ Committee met to plan and prepare professional development for teachers addressing gender inclusivity in the schools. She said the next step will include best practices for students and reviewing curriculum. Ms. Lindemann thanked the teachers who created and presented the LGBTQ professional development and Maddock Staff for stepping up while the principal was out. She said the District Improvement Team met for the first time this year and set goals as follows:
 - Increase communication with the Board and the community
 - Align school improvement plans with district goals
 - Monitor and improve professional development
- Ms. Flavin reviewed the professional development that took place on the October 20 half day inservice, which included training on Crisis Prevention Institute (CPI), Metro Chicago Math Initiative (MCMi), gender identity, social emotional learning, and CHAMPS. She said Erin's Law presentations have been taking place in the district the past two weeks. Ms. Flavin said Curriculum Council met on October 18 and discussed book request protocols, Twig Science Leveled readers, and next steps for the K-5 Reading adoption.
- Ms. Welsh said the early childhood evaluation team is conducting play-based evaluations. She said the EB department reviewed upcoming needs for report cards, monitoring, material and resource orders, and options for supporting students before and after school. In regards to coaches, Ms. Welsh gave an update on In & Out cycles, video observations, instructional rounds, Impact cycles, and the MCMi Math Initiative. She said that interventionists have been supporting students in small groups and collaborating to refine MTSS data collection. Ms. Welsh said the recent mentor meeting reviewed procedures for requesting professional development, CPDUs, parent/teacher conferences, MTSS, MAP reports, and uploading artifacts for Standards to Success.
- Dr. Hock said 40 staff members participated in CPI training on October 20, which included a hybrid model of online and in-person training. She reviewed the benefits of the hybrid style training, which include front loading of material, adaptability, convenience, fidelity, and less

time on training. Dr. Hock reviewed the recent timeline of training and the overwhelmingly positive feedback obtained from staff surveys. She gave an update on recent social work department meetings, which reviewed screeners, schedules, minute allocation, writing goals and objectives, and risk of suicidal/homicidal ideation. Dr. Hock said the speech-language department met to discuss establishing a consistent referral process for identifying students and reviewed different screeners and evaluations to be used across the district. She said the October 20 inservice included training on Creative Curriculum and Number Worlds. Dr. Hock also reviewed staffing across the district and acknowledged staff in the student services department.

- Dr. Ochoa said they are still waiting on guidance on ESSER funds in order to complete the audit. She also reviewed a couple new bills that will affect the tax levy that will be brought to the board in November. She gave an update on free lunch applications and outstanding registration and meal fees. Dr. Ochoa gave an update on the four different ESSER fund categories and announced the \$50,000 library grant for Byrd and Maddock that was submitted by Ms. Mueller. She said the Township Treasurer's Third Quarter Investment report shows an average weighted yield to maturity of 0.41%
- Mr. Ficker said there have been weekly meetings with Syserco to continue training and updating of our Building Automation Systems. He recommended the board approve the one-year renewal with Oak Brook Mechanical for HVAC services and noted the great customer service. He said the Regional Office of Education's Health/LifeSafety visit was conducted October 26-27, with overall positive feedback, and just a short list of minor corrections. He spoke about the flexible furniture upgrades and library grant furniture plans. He said the asbestos assessments are complete and a great deal of the asbestos is planned to be remediated with the five-year plan upgrades across the district. He said they are also working on a plan to upgrade stage lighting and sound systems at Liberty and reviewing training and procedures for the activity bus. Lastly, he recommended the board approve the contract with Allied Facility Partners for summer work and reviewed the projects, timelines, and cost involved. He also clarified that the pricing of projects in the five-year plan are based on today's costs, therefore the actual price several years out will be higher, especially in today's climate with costs accelerating higher than typical years.
- Member Jansen announced that the groundbreaking ceremony for the AERO Therapeutic Center will be held November 1 at 10:30 am and that Governor Pritzker is expected to attend.
- The board approved employment recommendations.
- Coaches and sponsors for the 2021-22 school year were approved.
- Student teaching placements for the 2021-22 fall semester were approved.
- The board approved the Township Treasurer's Third Quarter Investment Report.
- The contract with Allied Facility Partners was approved for summer projects.
- The board approved the renewal with Oak Brook Mechanical for HVAC services.
- The board approved a rate increase to \$130 per day for substitute teachers and \$160 per day for Substitute Teachers with a PEL.

- The board conducted the semi-annual review of closed session minutes and approved the destruction of audio recordings older than 18 months.